

Aaron Guckian
Chairman

Janine L. Burke
Executive Director



Scott Avedisian
Mayor

Warwick Sewer Authority
125 Arthur W. Devine Boulevard
Warwick, RI 02886
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BOARD MEETING AGENDA

Wednesday, November 20, 2013, 5:30 p.m.
Warwick Sewer Authority Conference Room
125 Arthur W. Devine Boulevard
Warwick, RI 02886

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Open Call to go into Executive Session Pursuant to RIGL 42-46-5 (a) (2) to discuss litigation.**
ACTION:
- 4. Return to Open Session: Vote to seal the minutes of the executive session in accordance with RIGL 42-46-4 and 42-46-7.**
ACTION:
- 5. Approval of Minutes**
 - a. Approval of minutes from the regular meeting held October 23, 2013.
ACTION:
- 6. Collection System Division**
- 7. AWT-Phosphorus & Flood Control Project, Contract No. 91**
 - a. AECOM to submit progress report and updated combined schedule
- 8. Flood Protection and Mitigation**
 - a. Bellows Street Pumping Station
 - i. Crossman Engineering to submit progress report
 - ii. Crossman Engineering: increase value of engineering contract due to additional construction administration and observation
ACTION: Held from last meeting.

- iii. Change Order No. 3: J. H. Lynch & Sons, Inc.
Third Party Inspections of pre-cast concrete wet well and pump station building: \$12,000.00
ACTION:
- iv. Change Order No. 4: J. H. Lynch & Sons, Inc.
Removal and abatement of asbestos pipe: \$3,569.37
ACTION:
- v. Change Order No. 5: J. H. Lynch & Sons, Inc.
Extension of contract end date
ACTION: Held from previous meetings

9. Operations and Maintenance Division

- a. Advanced Wastewater Treatment Facility
Gravity Thickener No. 2 repair work
ACTION:

10. Billing Services

- a. Paul Roberts, Homeowner Safety Valve Company
Sewer Line Insurance Program
 - i. Activity Report on Claims/Revenues
 - ii. Contract Extension Discussion
ACTION:

b. Sewer Assessment Abatement

Name	Service Address	Reason	Amount
Gregory Soscia	Plat 358 Lot 209 Charlestown Avenue	Lot 209 is being merged with lot 208. WSA will abate Lot 209 and supplement Lot 208 upon recording of subdivision.	\$969.78

ACTION:

c. Sewer Assessment Supplement

Name	Service Address	Reason	Amount
Gregory Soscia	Plat 358 Lot 208 Charlestown Avenue	Lot 209 is being merged with lot 208. WSA will abate Lot 209 and supplement Lot 208 upon recording of subdivision.	\$969.78

ACTION:

d. Sewer Assessment Deferment

Name	Service Address	Reason	Amount
City of Warwick	Plat 332 Lot 483 v/l Winter Avenue	Property is city owned.	\$2,080.00

ACTION: Held from last meeting.

11. Administrative Items

a. Director's Report

- i. Financial Report
- ii. Administrative Schedule
- iii. Set 2014 Board meeting calendar

ACTION:

b. Chairman's Report

- i. Update on Sewer Review Commission
- ii. Thanksgiving message

12. Consent Agenda - Correspondence

- a. WSA annual renewal letter to drainlayers (10-13)
- b. RIEMA to WSA: 2012 Hazard Mitigation Grant application for portable generator, Project Denial Notification (10-10-13)
- c. WSA to RIEMA: Letters of Intent, 2013 Hazard Mitigation Grant pre-applications (10-25-13)
- d. USEPA to WSA: Water Infrastructure Outreach materials (10-18-13)
- e. Senator McCaffrey to WSA: request for information (10-25-13)
- f. WSA to Senator McCaffrey: response to request for information (11-4-13)
- g. NEWEA to WSA: 2013 Wastewater Utility Award (10-24-13)
- h. City of Warwick press release on 2013 Wastewater Utility Award (10-30-13)
- i. WSA October 2013 Financial report to City Council (11-7-13)
- j. WSA to St. Mark Church regarding cesspool and sewer availability (11-12-13)
- k. WSA to Mayor Avedisian regarding revenue bond authorization (11-12-13)
- l. RIEMA to WSA: Ineligible project notification (11-12-13)

ACTION:

13. New Business

Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

14. Old Business

- a. Amendments to By-Laws
- b. Modifications to Septage Hauling Regulations
- c. Mandatory Sewer Connection Program/Connect Capable Fee
- d. Changes to Enabling Legislation: Mandatory Connections
- e. Bayside I-III Sewer Project: Amendment to GRA contract/design services
- f. Infrastructure Improvement: 48" line under Rte. 95
- g. Update on status of future sewer construction
- h. Sewer Assessment Deferment Policy: Tabled from 6/13 mtg.
- i. Sewer Assessment policy regarding subdivisions: Tabled from 6/13 mtg.

- j. Cedar Swamp pump station improvements: progress report
DISCUSSION/ACTION:

15. PUBLIC COMMENT PERIOD

16. Adjournment

Agenda Posted: November 15, 2013